

Overview - Path Plans allows students to plan courses they would like to take in future terms. Students can build a *Primary Plan*, create *New Plans*, *Validate* those plans against primary degree requirements, and create point-in-time *Snapshots* of plans.

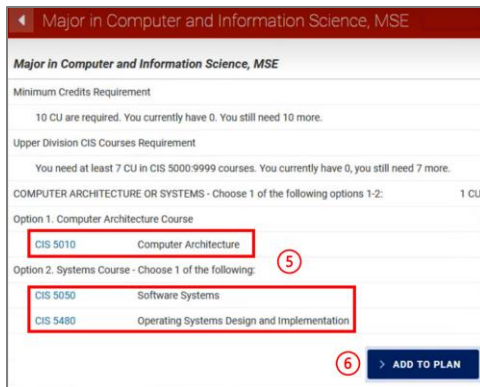
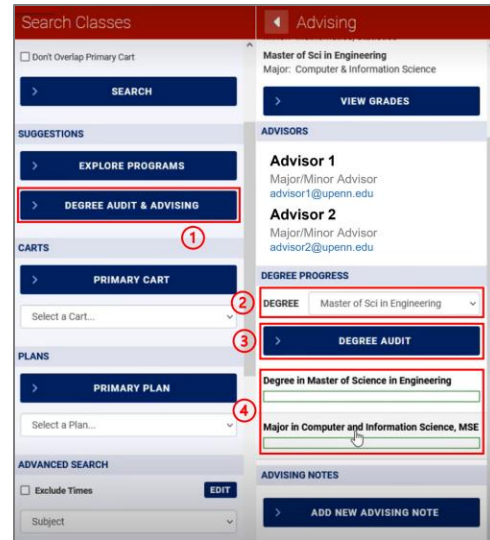
Create and View a Plan

For each of the methods described below, begin by navigating to [Path@Penn](#) and click on *Degree Planning and Audit* in the Academic Planning and Registration block.



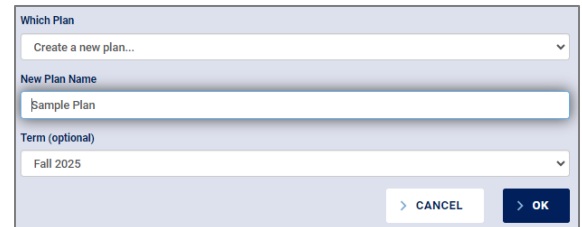
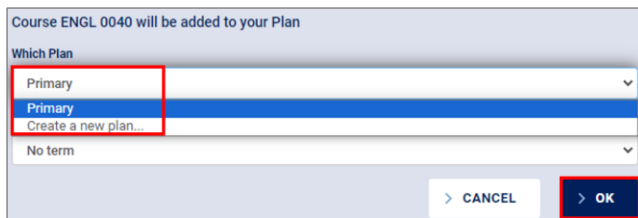
Add to your plan from Degree Audit – Use this method if you are building your plan around your current program.

1. Click on *Degree Audit & Advising*.
2. From the Advising Panel, select the *Degree Program* you wish to create a plan for if you are enrolled in more than one.
3. Click *Degree Audit*.
4. Select whether you want to audit the *Degree* or *Major*.
5. Click on a *Course* to select it.
6. Click on *Add to Plan*.

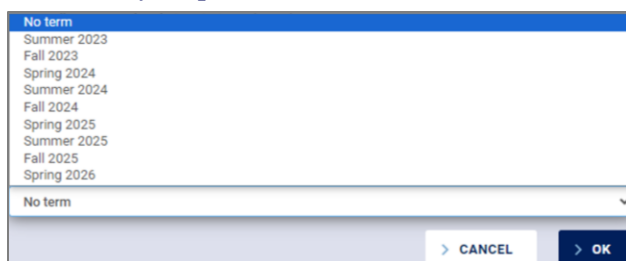


7. Select which plan you would like to add the course to. You may default to *Primary*, or you can *Create a New Plan*. Select OK.

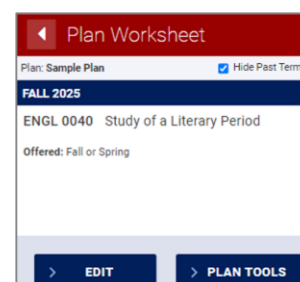
If you choose to *Create a New Plan*, you will name it here.



8. Choose the future term that you would like to add this course to your plan or select *No Term*.



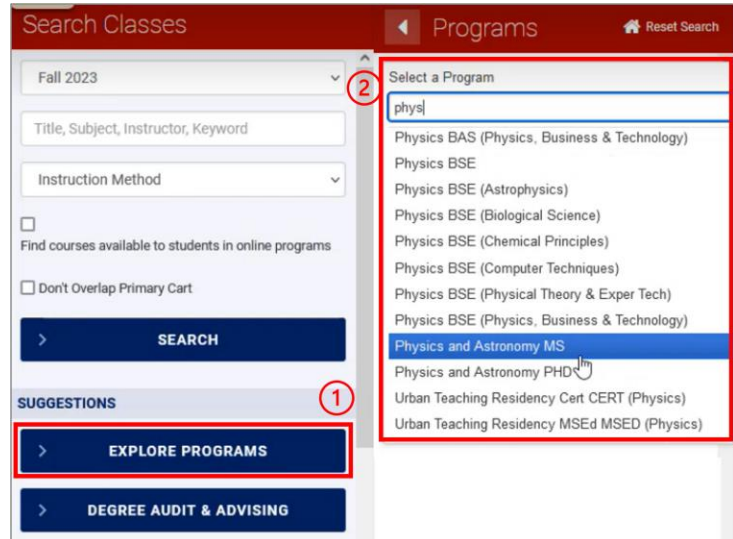
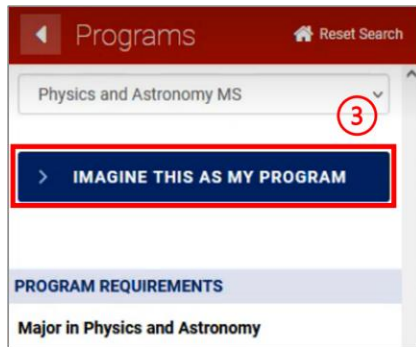
9. The course is now in your plan.



Create and View a Plan (cont'd)

Build your plan from *Explore Programs* – Use this method if unsure of your major, or if you are considering adding a 2nd program or switching your program.

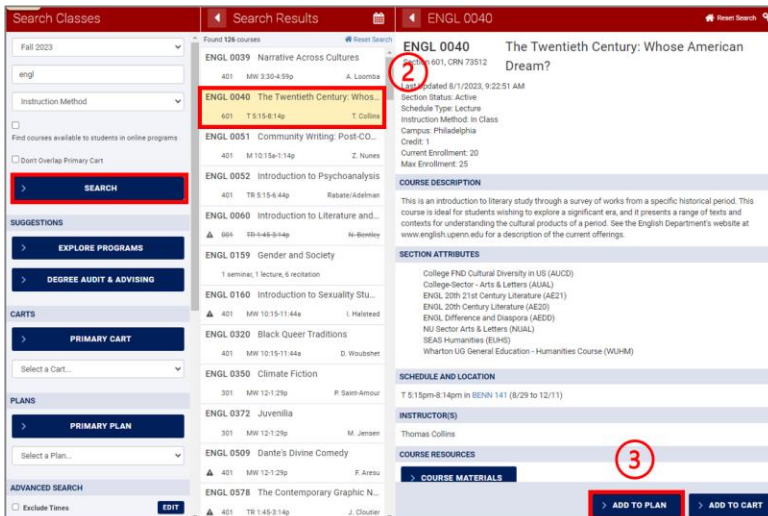
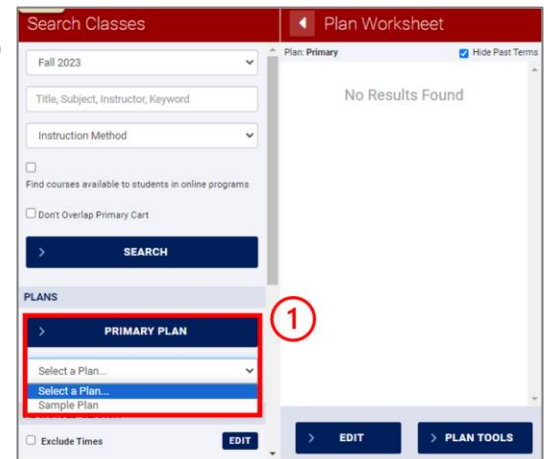
1. Click on *Explore Programs*.
2. Select a *Program* from the dropdown list.
3. Click *Imagine this as my Program*.



4. Complete steps 4-9 from page 1 *Add to your plan from Degree Audit*.

Add to your plan from *Course Search* – Use this method if you are unable to find the classes you are searching for when adding to your plan using *Degree Audit*.

1. Click on *Primary Plan* or click on *Select a Plan* (to view an existing plan) and choose from the dropdown; this will open the *Plan Worksheet* panel.
2. To add a course to a plan, look it up in *Search* and select it.
3. Click *Add to Plan*.



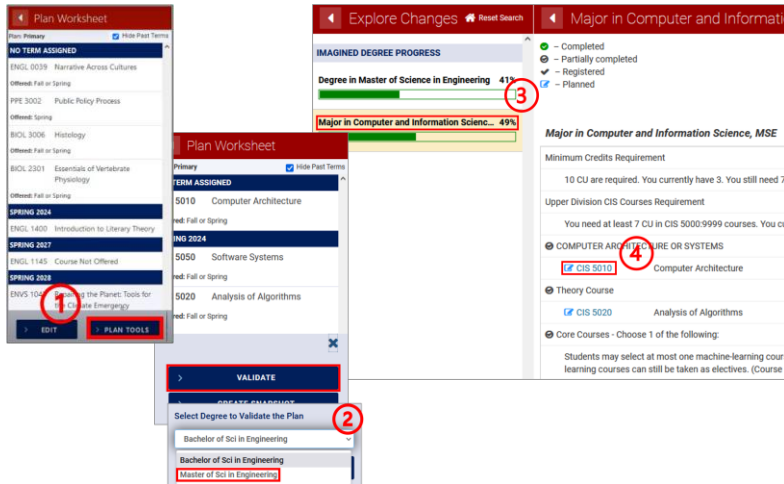
4. Complete steps 7-9 from page 1 *Add to your plan from Degree Audit*.

Creating Plans in PATH

Plan Tools

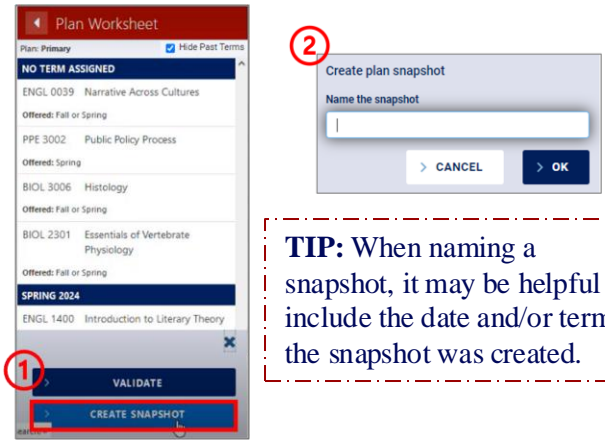
VALIDATE – allows student to see how planned courses fit into their degree requirements.

1. Open up the *Plan Worksheet* and click on *Plan Tools*.
2. Click on *Validate*. If enrolled in more than one degree program, select which program to validate.
3. Select a *Degree Requirement*.
4. View progress towards the requirement. *Planned* courses appear with the following icon.



CREATE SNAPSHOT – a snapshot captures a plan as it is at a specific point in time.

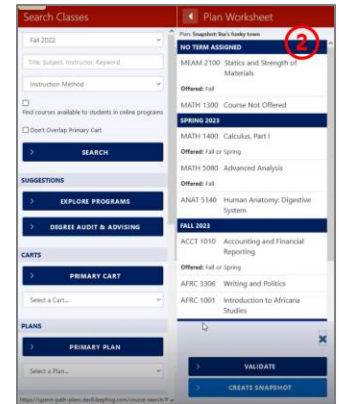
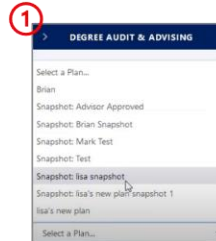
1. From *Plan Worksheet*, after clicking on *Plan Tools*, select *Create Snapshot*.
2. Name the snapshot. The snapshot then saves to *Plans*.



TIP: When naming a snapshot, it may be helpful to include the date and/or term the snapshot was created.

VIEW SNAPSHOT

1. Click on *Select a Plan* and choose the snapshot you wish to see.
2. The *Snapshot* opens up in the *Plan Worksheet* panel.



NOTE: The *Hide Past Terms* box on the *Plan Worksheet* is always checked when a plan is opened.

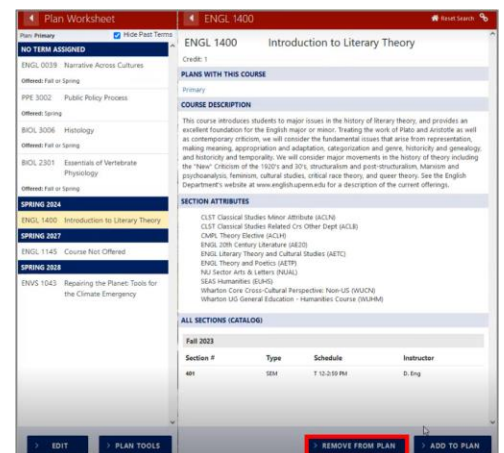
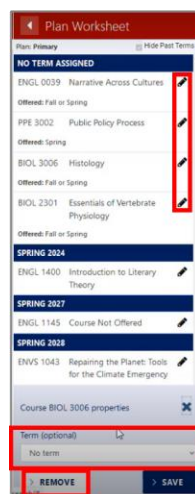
- When checked, **Active** and **Future** terms will show on the plan. Any courses that were on the plan in prior terms but were not taken, or were taken and not passed, will show in the **No Term Assigned** section.
- When unchecked, those courses will show with their original terms, as well as any courses that were in the plan that were taken and passed in a prior term.

Edit Plan

1. Open up *Plan Worksheet* and click on *Edit*.



2. Click on the *Pencil* icon which gives the option to *Remove* the course or to *Change Term*, then *Save*.



NOTE: A course may also be removed by clicking on it directly in the *Plan Worksheet* and selecting *Remove From Plan*.