How to Apply to Graduate



Submit Your Application to Graduate in 3 Easy Steps!

To apply to graduate, students will start at <u>Path@Penn</u>, click on the *hamburger menu*, and then click on *Apply for Graduation*.

Verifications	Financial Services (more)			
Verify my enrollment/degree	Title IV authorization			
	View my W-2			
Academic Planning &	Work-study Earnings			
Registration (nore)	Student Financial Aid			
Apply for graduation				
Submit a petition	Path Forms			
	Path Forms home			



Select Program and Graduation Date.

- a. Select a term from the dropdown (*This is not the graduation term, but the term in which changes such as a degree, major, minor, etc. were last updated*).
- b. After the term has been selected, indicate your Primary Program and click *Continue*.

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Student - Graduation Appl	ication			
Please select the progra	am from which you are applying t	o graduate. If your desired progra	m does not display, please contact	your home school.
Please note the term be	elow is not the term for your degr	ee, but is the term in which chang	es were made to your curriculum (i.e. degree, major, minor, etc
You will be asked to sel	ect a graduation term in subsequ	ent screens.		
Term * Fall 2022	*			
O Primary Program				
Level	Program	College	Major	
Undergraduate	AS Bachelor of Arts	College of Arts & Sciences	Science Technology & Society	

c. Select your *Graduation Date* from dropdown. (see below)

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tudent - Graduation Application	
Graduation Date Selection	
Primary Program	~
Select desired graduation date	
Graduation Date *	
Term: Spring 2023 Year: 2022-2023	



If you do not experience a "No curricula available error" skip to step 3.

No curricula available for graduation application.

This takes you to the SRFS Graduation Page where you find your school and select *Apply Here*.

Graduation applications become available for different student populations and terms throughout the year. The information on this page is updated often to reflect school and division application dates and deadlines.	
PhD and Research Master's	۲
College of Arts & Sciences	
The Graduation Application will be available for students in the O Sciences as follows:	College of Arts &
Fail 2022; 9/21/2022 - 12/12/2022 Spring 2023; 2/12/2023 - 4/28/2023 APPLY HERE	
For more information about eligibility to graduate and degree cle the College of Arts & Sciences Registra's Office or	arance, please contact



Trouble Shoot "No Curricula Available" Errors.

- a. Have you already applied to graduate?
 - a. You can check by going to <u>View My Student</u> <u>Profile</u>)
 - b. If you have already applied, you will see a link that says Active. Click the link for more detail.

Graduation Information Graduation Applications:

Active(1)

- b. Have you completed enough credits to graduate?
 - b. Not having enough credits completed can result in your record not being "ready" to graduate.
 - c. <u>Check your Degree Audit in Path</u> to validate the number of credits you have completed.
- c. If you have questions, check with your Advisor/Program Director/School Registrar.



Confirm Name and Address.

a. View your name as it will display on your diploma, confirm it appears correctly and click *Continue*.

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Student			
Diploma Name Selection			
Primary Program			
This is the name that will display on you navigate to Path Forms (https://srfs.uper	Igloma If there is a variation of the name you are reque vedu/registrar/forms), Select the Student Data Update P	sting (.e. full middle name or additional family names), after sa orm (tmyurl.com/PennDipINameChange) and submit your requ	aving this application, please uest.
Name Jessie C Smith	Ą		
Back Continue	•		

How to Apply to Graduate





Confirm Name and Address Continued.

a. To change your **Diploma Name** (ie: spell out your full middle name instead of using an initial)

a. Navigate to <u>Path Forms</u> and submit Student Data Update

b. To change your Diploma Address

- a. Navigate to Path@Penn
- b. <u>Click Update my personal information</u>
- c. Add a Diploma Mailing Address:

dent = Gradua	tion Application	
ploma Mailing	Address Selection	
Primary Program	n	
Anilian Address	For Diploma	
Please so One of your Addre	lect the address to which you want your diploma mailed	
Please so One of your Addres Select New	Nor Department	
Please so One of your Address One of your Addres Select New Business 3451 Wains	ter to upper the address to which you want your diploma mailed	
One of your Address Select New Business 3451 Wainin Diptoma Mailing 18 V	lect the address to which you want your diploma mailed sees * Cirvest (Sevent)	
One of your Address One of your Addre Select New Business 3451 Wain Diploma Mailing 18 V Learning From Addre	lect the address to which you want your diploma mailed sease * Closese Closes	

Please select the address to which you wa	nt your diploma maile	d	
One of your Addresses *			
Diploma Mailing 18 W Beechwood Ave	*		
Street Line 1 *			
18 W Beechwood Ave			
Street Line 2		Street Line 3	
City *			
Philadelphia			
State or Province		Zip or Postal Code	
Pennsylvania	~	19104	
Nation			
	v		



Review and Submit Request.

a. Confirm accuracy of Graduation Date, Mailing Address, and Program, then click *Submit Request*.

nuveri + Greuverion Approx	2011		
iraduation Application Su	immary		
Craduation Date			
Term	Year		
Spring 2023	2022-2023		
Diploma Mailing Address			
Screet	City	State or Province	Zip or Poszal Code
18 W Beechwood Ave	Philadelphia	Pennsylvania	19104
Curriculum Primary Program			
Level	Program	College	Major
Undergraduate	AS Bachelor of Arts	College of Arts & Sciences	Science Technolog Society



Confirm your submission any time.

- a. Navigate to View My Student Profile
- b. If your submission was successful, you will see a link that says "Active" in the Graduation Information area next to Graduation Applications.

Graduation Information Graduation Applications:

Active(1)